

PERSONAL PARTICULARS

POST APPLIED FOR: _____

NAME: MR/MRS/MISS/MS* (underline surname)			AGE:
ADDRESS:			DATE OF BIRTH:
NRIC:	CITIZENSHIP:	RACE:	NATIONALITY:
MARITAL STATUS:	RELIGION:	EMAIL ADDRESS:	
MOBILE NO.:	TEL (HOME) NO.:	TEL (OTHERS) NO.:	
DRIVING LICENSE: CAR CLASS 3 / 3A / MOTORCYCLE CLASS 2 / 2A / 2B / HEAVY VEHICLE CLASS 4 / 5 / PDL*			
DO YOU OWN A MOTORCAR? YES / NO*			

EARLIEST AVAILABLE DATE OF COMMENCEMENT: _____

EXPECTED SALARY: _____ per month

EDUCATION & QUALIFICATIONS:

EDUCATIONAL INSTITUTION: (SECONDARY/ ITE/ POLY/ COLLEGE/ UNIVERSITY)	DATE:	HIGHEST QUALIFICATION ATTAINED & COURSE:
PROFESSIONAL INSTITUTION:		

LANGUAGE: (Please rate excellent, good, moderate, bad)

LANGUAGE & DIALECTS:	SPOKEN:	WRITTEN:

OTHER SKILLS:

*Please circle where appropriate.

PAST WORKING EXPERIENCE:

FORMER EMPLOYER:	POSITION HELD:	PERIOD (FROM/ TO):	MONTHLY SALARY (Starting/final):	REASON FOR LEAVING:

REFERENCES:

NAME:	RELATIONSHIP:	HOW LONG KNOWN:	CONTACT NO.:

INTERESTS/ HOBBIES:

IN CASE OF EMERGENCY, PERSON TO CONTACT:

NAME:	RELATIONSHIP:	CONTACT NO.:
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IF MARRIED, PLEASE COMPLETE THE FOLLOWING WHERE APPLICABLE:

NAME OF SPOUSE:	NRIC:	PARTICULARS OF CHILDREN	
RACE:	DATE OF BIRTH:	NO. OF SONS:	NO. OF DAUGHTERS:
OCCUPATION:	CITIZENSHIP:	NO. OF SCHOOLING:	NO. OF WORKING:
NAME OF OTHER DEPENDENTS:		RELATIONSHIP:	

OTHERS:

Do you have any criminal conviction?* YES NO
 If yes, give details _____

Have you suffered from any disease or physical / mental impairment?* YES NO
 If yes, give details _____

Any additional information that you feel may be helpful to us in considering your application:

*Please circle where appropriate.

DECLARATION:

I certify that the information provided is true and complete, and to the best of my knowledge, I authorise any investigation on the information & statements in this application as the Company deems necessary. I also understand that any wilful act in withholding information on any part and / or making false or misleading information in this application and / or during the interview process is sufficient ground for dismissal from the company.

Signature of Applicant

Date